



Teen Media Program, Teaching Artist Job Description

Title: Teen Media Program Teaching Artist

Reports to: Program Director

Secondary Supervision of: Teen Leaders/Assistants, Interns and Volunteers

Overview

Founded in 1932 by a group of local parents, the Community Art Center has propelled close to 8000 Cambridge youth to develop themselves artistically, academically and socially. We do this by providing a combined total of approximately 3000 program hours per year through two central programs and one large event: the School Age Child Care Program, the Teen Media Program and the *Do It Your Damn Self!!* National Youth Film and Video Festival. Winner of a Coming Up Taller award in 2006, the Community Art Center maintains a long history of quality youth development, arts based programming.

The Community Art Center's Teen Media Program (TMP) engages youth ages 13-19 in personal, civic, and artistic exploration using digital video as a medium. Through processes of self-expression, critical thinking, and artistic skill-building, teens bring their voices and ideas to life, and then work to create opportunities to share this work with the wider community. This nationally recognized program was founded in 1970, and is also home of the annual *Do It Your Damn Self!!* National Youth Video and Film Festival. The Community Art Center seeks an enthusiastic, highly committed Teaching Artist to lead instruction of the 9-week, Spring 2010*, Teen Media Program (TMP) Internship, while building investment of youth participants, developing artistic competencies and maintaining a positive youth culture. Enthusiasm, willingness to serve and sense of humor welcome.

Job Description

PROGRAMMING

- Lead a group of beginning and intermediate youth (ages 13-19) through a 9-week curriculum that covers concepts and practices of digital filmmaking and video production
- Provide a positive artistic vision that supports the empowerment of young people in their growth as individuals and artists
- Facilitate meaningful learning and proactively support all facets of youth personal and artistic development
- Work with the Program Director to adapt curricular frameworks to suit the needs of current youth
- Educate and expose youth to the coordination and planning of the "*Do It Your Damn Self!!*" National Youth Video and Film Festival
- Prepare and train youth to lead community workshops in which they share their knowledge of video production
- Connect youth to the wider media community through opportunities and events
- Work with Program Director to communicate programmatic expectations and monitor youth adherence to these expectations
- Provide an inspiring, positive, energetic, and safe environment for youth that reinforces positive social skills and creates a healthy and fun learning environment

ADMINISTRATION

- Maintain relationship/membership in community and media organizations as relevant to the TMP program
- Participate in supervisory and staff meetings as needed including training days and retreats

EQUIPMENT MANAGEMENT

- Maintain overall cleanliness of the Media Lab and orderliness of media equipment
- Manage the day-to-day usage of video and photography equipment
- Ensure proper sign out and return of all equipment used in relation to TMP internship
- Notify Program Director of any equipment problems/needs
- Manage video and photo archives created in relation to TMP internship

Qualifications:

- Experience teaching film/video to youth
- Ongoing artistic practice in film/video and technical proficiency in Final Cut Pro
- Experience in and demonstrated commitment to youth development
- Commitment to working with low income and/or at risk youth from various racial and ethnic backgrounds
- Superior interpersonal, communication and organizational skills
- Solid work ethic and attention to detail
- Proven reliability & dependability
- Ability to work independently & as part of a team
- Strong belief in the arts as an empowering educational tool
- Common sense and a sense of humor are a must

Additional Desired Qualifications

- Advanced understanding of and experience in youth media programming
- Demonstrated 2-5 year youth development experience
- Outreach and youth organizing skills
- Creative, motivated, dynamic and outgoing individual
- Verbal fluency in Haitian Creole or Spanish

Time Commitment:

Hours: Approximately 10hours/week (Monday, Wednesday, Friday 4-6pm plus planning/prep)

Program Duration: March 22nd – May 22nd *

*There is the potential for renewed contract and increased responsibilities

How to Apply:

Please email a cover letter and resume by March 8th to:

Elena Belle White
Program Director
elena@communityartcenter.org

The Community Art Center
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